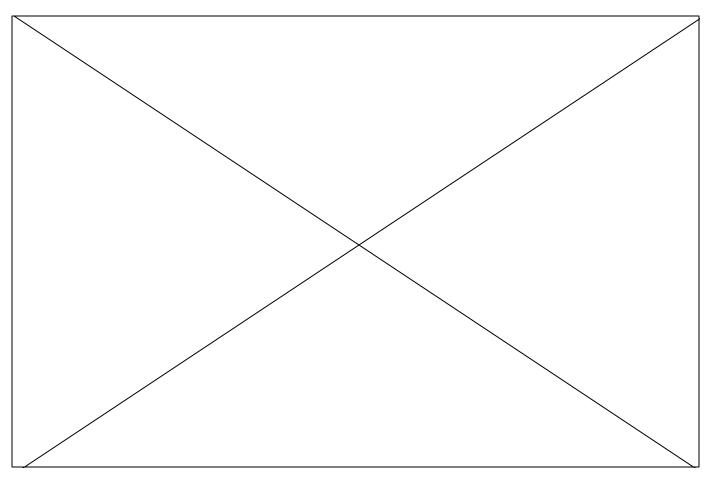# Macintosh Fundamentals Interactive Learning Course Version 2.0

Overview

The Macintosh Fundamentals Interactive Learning Course Version 2.0 provides comprehensive training on the Apple® Macintosh® family of computers. Designed for both new and experienced users, it covers everything from basic operations to setting up peripherals and networks. The engaging interactive format, based on Apple's HyperCard® software, is enhanced by color, live-action demonstrations on videodisc.

This package gives you all the tools needed to deliver the Macintosh Fundamentals course in a group setting, or to provide it to individuals for self-paced learning.

After completing this course, students will have a broad understanding of Macintosh operations. They'll be able to use and explain common functions of the computer and its operating system. They'll know how to perform tasks that maximize productivity, such as

organizing the desktop and using the MultiFinder® operating environment. They'll understand how to ensure proper operation through correct hardware setup and care. And they'll be able to select Macintosh configurations for individual computing needs, including appropriate choices of peripherals and applications.

Features	Benefits
· Interactive, multimedia technology.	· Enhances the learning experience by making the course engaging and lively.
· Course software and files come on both CD-ROM and floppy disks	· Offers a choice of media to match the equipment available to you.
· Modular, nonhierarchical design	· Offers flexibility in creating unique learning paths, which take into consideration different training styles, constraints, and learning needs. · Makes the course equally suitable for leader-presented or self-paced delivery.
· Built-in note-taking capability	· Allows "snapshots" to be made of the information in any module, eliminating the need for excessive note-taking during the course.
· Self-assessment sections in each module	· Provides a mechanism for reviewing the main points and evaluating understanding of the material covered.
· Consistent navigation symbols throughout	· Gives easy, user-friendly access to information.

Product Details

There are 13 HyperCard-based modules in the Macintosh Fundamentals course. An excellent navigation system allows anyone presenting or using the course to quickly find specific information, step through all the modules, or explore desired portions.

The time required to complete the Macintosh Fundamentals course varies depending on the student's level of computer experience. It averages 12 to 19 hours for novice users, and 5 to 8 hours for advanced users.

The following modules are included in the course.

Orientation
· Explains the goals of the course, its organization, and how to navigate through the modules.

Computer Basics
· Introduces what computers are, how they work, and the benefits of working with them.

Introduction to Applications
· Explains computer applications and how they work, including the ways in which Macintosh applications look and function consistently.

Macintosh Family of Computers
· Presents the features and benefits of the Macintosh family and the unique design of the Macintosh desktop interface. Describes how to set up Macintosh computers and identify system enhancements.

Macintosh Desktop Operations
· Teaches some of the everyday Macintosh tasks with which all Macintosh owners must be familiar.

Macintosh Maintenance
· Explains utilities and procedures that students can use to help their Macintosh systems run smoothly and efficiently.

HyperCard
· Describes what HyperCard is, how it works, and what it can do. Students will learn the basics of working with stacks, and how the elements of HyperCard combine to make a stack.

Peripheral Interface
· Teaches how to select and attach peripheral devices and how to troubleshoot SCSI (Small Computer System Interface) problems.

Printers
· Discusses printers developed for the Macintosh computer, describes how to connect them, and gives procedures for installing the application software they require. In addition, students will learn about fonts and their importance.

Storage Devices
· Presents storage products developed for Macintosh computers and explains how to connect them.

Telecommunications
· Describes the components of a telecommunications system as well as the features and benefits of specific products. Students will learn how to connect a modem and a facsimile modem to a Macintosh system, and how to use a modem to connect to other computing environments.

Networking
· Presents an overview of networking and of networking products developed for the Macintosh computer. Also teaches how to connect the computer to the AppleTalk® network system and how to use the AppleShare® File Server software to share files.

File Transfer
· Provides a basic understanding of how to access files from operating environments other than that of the Macintosh. Students will practice the basic steps to convert a DOS file to Macintosh format.

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System Requirements	To run the Macintosh Fundamentals Interactive Learning Course Version 2.0, you'll need:	Required equipment · An Apple Macintosh computer with at least 1 megabyte of RAM · A hard disk drive with at least 20 megabytes of available storage · A videodisc player with appropriate cables · A color monitor for the videodisc player, with appropriate cables · Three RCA-to-RCA cables · A Macintosh-to-videodisc serial interface cable	Optional equipment · An Apple CD SC® drive (to load the CD-ROM version of the course onto the hard disk) · Headphones and an audio mixer. (Though it's possible to use headphones without a mixer, it requires plugging them alternately into the computer and the videodisc player. A mixer provides convenient monitoring of both sources and allows independent control of their volumes.)
Ordering Information	Macintosh Fundamentals Interactive Learning Course Version 2.0 Order No. B0265LL/A	With your order, you'll receive: · One CD-ROM containing the course materials · Fifteen floppy disks containing the course materials · Three videodiscs (six sides) containing live-action video that	illustrates the subjects covered in the course · *Equipment Setup Guide* · *Student Getting Started Guide* · Ten student sets, each containing one *Macintosh Fundamentals Reference Guide* (174 pages) and one Student Disk
	Macintosh Fundamentals Interactive Learning Course Version 2.0, Student Reference Guide 10-Pack Order No. M0620LL/A	With your order, you'll receive: · Ten student sets, each containing one *Macintosh Fundamentals Reference Guide* and one Student Disk	
	Macintosh Fundamentals Interactive Learning Course Version 2.0, Student Reference Guide Master with Right to Copy Order No. M06191LL/A	With your order, you'll receive: · One copy of the *Macintosh Fundamentals Reference Guide,* with an agreement that allows unlimited duplication	
Third-Party Ordering Information	The audio and video components needed for this course are available from:	ZTEK Co. P.O. Box 1968 Lexington, KY 40593 (606) 252-7276 or 1-800-247-1603	

Apple Computer, Inc.

20525 Mariani Avenue
Cupertino, CA 95014
(408) 996-1010
TLX: 171-576